

COMMISSIONERS COURT MINUTES, REGULAR SESSION, MARCH 11, 2024

The Terrell County Commissioners Court met on Monday, the 11th day of March 2024, at 9:00 A.M. in the commissioner's courtroom of the county courthouse in the city of Sanderson, Texas. Notices of the meeting place were timely posted at a site readily accessible to the general public at all times. They remained posted for at least seventy-two hours preceding the scheduled time of this meeting, in compliance with the Open Meetings Act.

The Hon. Dale Carruthers, County Judge, called the meeting to order. The following members of this Court and Officers of the County were present:

Hon. Adam Johnson	Commissioner Pct. 1
Hon. Lupe Garza	Commissioner Pct. 2
Hon. Arnulfo Serna	Commissioner Pct. 3
Hon. Gene Chavez	Commissioner Pct. 4

Hon. Raeline Thompson	County and District Clerk
Hon. Pamela Blaylock	County Treasurer
Hon. Kenneth Bellah	County Attorney
Absent	County Sheriff
Sam Poorman - Zoom	Silverado Ranch
Lindy Stumberg	Bee Keeping

Commissioner Garza gave the Invocation and led the commissioner's court in the Pledge of Allegiance to the United States flag, followed by the Pledge of Allegiance to the Republic of Texas Flag.

Public Comments on Agenda Items – Damon Harrison asked about the Sanitation. Judge Carruthers stated that it is still under review and working with the Terrell County Water District.

Minutes from previous meetings – No Action.

Silverado Ranch Subdivision Preliminary Plat for review from Sam Poorman – No Action.

SUBDIVISION PLAT APPROVAL PROCESS

1. Clerk requires three (3) large copies of the Preliminary Plat
Preliminary Plat should include:
 - (a) For each State Abstract Number, the new surveyed acreage calculated for the State Abstract Number should be added.
 - (b) For each tract within the platted subdivision that contains acreage in more than 1 State Abstract Number, the acreage from each State Abstract Number should be added to the Plat.

For example: Subdivision Tract 28 contains 84.99 acres, and straddles 3 state abstract numbers.

Tract 28 should identify the following:

- a) the number of acres of Tract 28 that are located in H.E. & W.T. RR Co. Survey No. 25, Block D5, Abstract No. 592. And, the total acreage found in Abstract No. 592 should be included.
- b) the number of acres of Tract 28 that are located in M.K. & T.E RR Co. Survey No. 4, Block D6, Abstract No. 2200. And, the total acreage found in Abstract No. 2200 should be included.
- c) the number of acres in Tract 28 that are located in M.K. & T.E. RR Co. Survey No. 36, Block D6, Abstract No. 2396. And, the total acreage found in Abstract No. 2396 should be included.

It might be easiest for the surveyor to create a table for each Tract that straddles more than a single Abstract, and list the details for each Tract in the table. That's for the surveyor to sort out.

2. Commissioner's Court accepts the PRELIMINARY PLAT for review
3. Clerk facilitates approval of:
 - (a) Subdivision Name (Chief Appraiser)
 - (b) Subdivision Road Names (911 Coordinator)
 - (c) County Attorney (accurate descriptions of the property as subdivided)
 - (d) Submission of any corrections/additions needed to developer
 - (e) Review of corrections as reflected on subsequent preliminary plat
 - (f) Clerk receives the FINAL PLAT with all corrections
4. At a REGULAR (2nd Monday) session, at least 30 days after submission of the preliminary plat, Commissioner's Court accepts/approves the FINAL PLAT, which is submitted with Restrictions/Covenants to be recorded by the Clerk
5. Commissioners SIGN plat the date of acceptance
6. Clerk records plat and restrictions/covenants

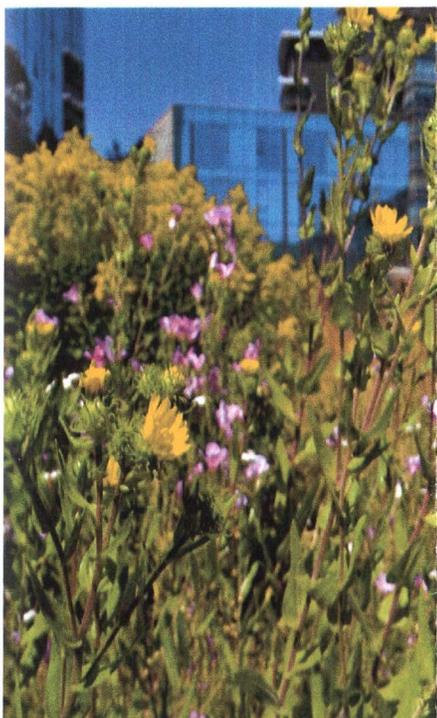
Presentation by Lindy Stumberg on Bee Keeping – Lindy Stumberg spoke on Bee City USA which is a campaign to bring awareness about bees are in danger of being extinct and how bees are crucial to pollination for our food. No Action.

Who Can Become an Affiliate of Bee City USA?

Cities and towns that are incorporated municipalities can work to protect pollinators in their communities by becoming affiliates of Bee City USA. Counties can also become Bee City USA affiliates if most activities are taking place in unincorporated areas within the county.

Bee City USA's sister initiative, Bee Campus USA, works with institutions of higher education, including colleges and universities.

Groups and individuals that do not fit into one of these categories but would like to commit to conservative pollinators can become involved in the Xerces Society's Bring Back the Pollinators campaign and make the Pollinator Protection Pledge. Learn more at bringbackthepollinators.org.



By joining Bee City USA, taking Xerces' Pollinator Protection Pledge, or simply taking small steps in your daily life to increase habitat, reduce pesticide use, or spread awareness, you are joining a global movement to protect pollinators.

Learn more about the Bee City USA program, read answers to frequently asked questions, and find out how to apply at:

beecityusa.org

Bee City USA is an initiative of the Xerces Society.

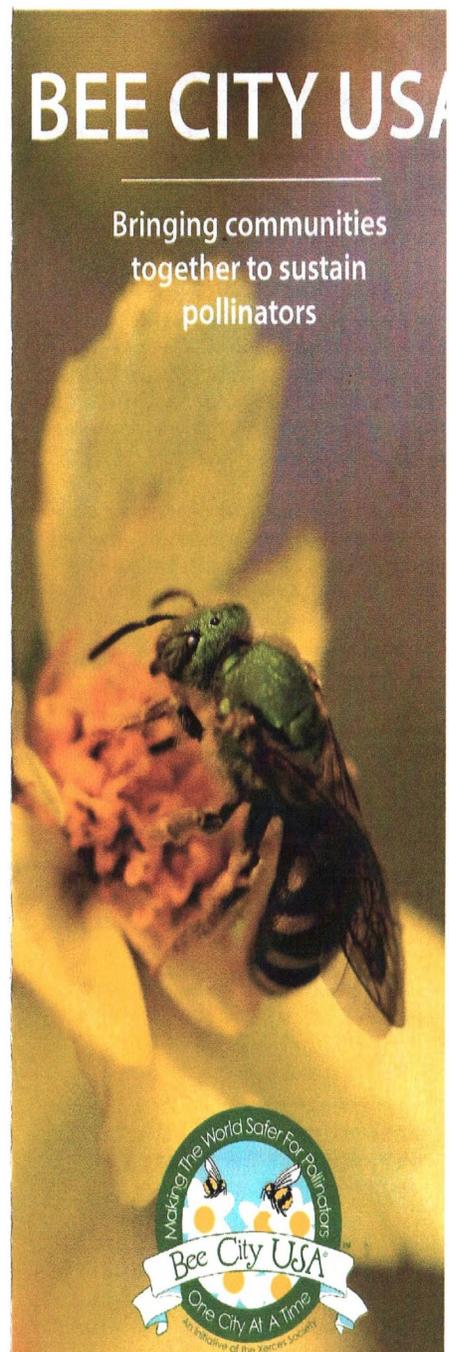


Established in 1971, the Xerces Society is at the forefront of invertebrate protection, harnessing the knowledge of scientists and enthusiasm of communities to implement conservation programs worldwide. Xerces uses hands-on conservation, advocacy, education, and applied research to protect the life that sustains us.

Xerces Society for Invertebrate Conservation
628 NE Broadway, Suite 200, Portland, OR 97232
(855) 232-6639 xerces.org

Credits: Cover photo by Emily May. Habitat photo by Matthew Shepherd.
Pollinator observation photo by Amanda Lucier.

20-034 01



About Native Pollinators

Bees transfer pollen between flowers, enabling the incredible diversity of plants on our planet to fruit and reproduce. Pollinators are keystone species in essentially every ecosystem on earth, facilitating the reproduction of over 85 percent of all flowering plants and over two-thirds of agricultural crops.

In addition to the domestic honey bee (*Apis mellifera*), a species brought to North America from Europe, there are more than 3,600 species of bees native to the United States. These wild bees are generally quite different than the domesticated honey bee—most of them live solitary lives, with a single female doing all of the work to build a nest, collect pollen and nectar, and lay eggs.

Unlike the honey bee, which nests aboveground and can be managed in wooden hives, more than two out of three wild bees live underground in nests that can be hard to spot from the surface! Some dig down and lay their eggs several feet below ground, while others make nests near the soil surface or in hollowed out plant stems above ground.

Research has shown significant declines in native pollinator population sizes and ranges globally with up to 40 percent of pollinator species on Earth at risk of extinction in the coming years as a result a variety of environmental stressors including habitat loss and degradation, exposure to pesticides, diseases and pathogens, and climate change.

What is Bee City USA?

Thinking globally and acting locally, Bee City USA brings communities together to sustain pollinators by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides. Affiliates of Bee City USA also work to inspire others to take steps to conserve pollinators through education and outreach.

Bee City USA affiliates make commitments to conserve native pollinators, laid out in a resolution adopted by the local city council. Join the cities across the country rallying to protect pollinators and create positive change!

Commitments

So what does becoming an affiliate of Bee City USA entail?

Bee City USA affiliates carry out a set of commitments, defined in a resolution, for creating sustainable habitats for native pollinators. City staff and community members work together to fulfill these commitments and make their city a better place for pollinators.

Establish a standing Bee City USA committee.

Create and enhance pollinator habitat on public and private land by increasing the abundance of native plants and providing nest sites.

Reduce the use of pesticides.

Host pollinator awareness events.

Incorporate pollinator-conscious practices into city policies and plans.

Publicly acknowledge Bee City USA affiliation with signs.

Maintain an online presence for Bee City USA activities.

Annually apply for renewal and report on the previous year's activities.

Benefits to Your Community

Ensure survival of vital animal species including bees and other pollinators crucial to the health of our environment.

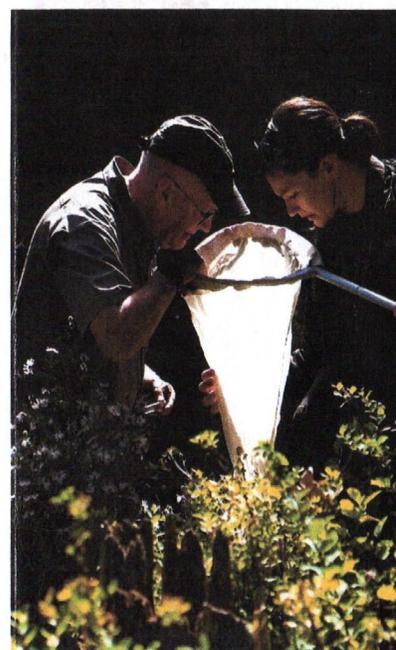
Build community locally and nationally through bringing your city together around a positive, shared cause and connect with communities across the country that have made the same commitment.

Improve local food production and raise community awareness of how our food grows.

Support small, local businesses including native plant nurseries and pollinator-friendly landscaping.

Address pest problems with fewer pesticides using integrated pest management.

Heighten awareness of biological diversity.



Ratify the Terrell County ISD Board of Trustees nomination of the at-large member Roland Rodriguez to be replaced by Jim Cash to the Terrell County Appraisal District Board of Directors – Commissioner Serna motioned to replace the at-large member Roland Rodriguez with Jim Cash to be on the Terrell County Appraisal District Board of Directors. Commissioner Garza seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Renewal of FINALSITE (formerly Black Board) the County’s Reverse 911 system – Commissioner Serna motioned to renew the FINALSITE for the multi-year renewal contract for three years is \$1,776.00 a year and will take the money from line item 30-720-520. Commissioner Johnson seconded the motion calling for a vote; all members answered “aye,” and the motion carried.



Customer: Terrell County
Created By: Ashley Nguyen
Renewal
3/11/2024
Proposal Valid for 30 days

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Terrell County ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <https://www.finalsite.com/masterterms/biz-gov> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Products and Services Pricing Summary

* Indicates products added

[x] Indicates products removed

Communications

Platform	
CONNECT GOV CARE ANNUAL FEE	CONNECT GOV STND UNLTD -RUC

The above products, to include but not limited to (modules, integration, design and consulting) will be billed upon contract signature.



Customer: Terrell County
 Created By: Ashley Nguyen
 Renewal
 3/11/2024
 Proposal Valid for 30 days

Application Services Subscriptions Costs:

Total Cost/Year during the Initial Term of this Order, subject to adjustment for any renewal term as provided below.

Schedule	Amount
Period 1 - May 21 2024	\$ 1,776
Period 2 - May 21 2025	\$ 1,776
Period 3 - May 21 2026	\$ 1,776

B. Additional Terms

- Initial Term: Unless otherwise specified in the Special Provisions above, the Initial Term shall be [1] years
- Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (1) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides AIT, or AIT provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
- Effective Date: Upon execution of this Order.
- AIT standard maintenance and support is included in the subscription fees for Application Services set forth in this Order.
- All Upgrades and Updates to the Application Services are included in the subscription fees for Application Services set forth in this Order.
- Fees shall be subject to increase upon notice by AIT for any renewal term, provided that any annual increase in fees shall be limited to the greater of 6% or the increase in US CPI.
- In addition to Customer's obligations to pay the fees described in the fee table above, Customer agrees to reimburse Finalsite for all travel and other out-of-pocket expenses reasonably incurred by Finalsite in rendering any services described in this Order.



Customer: Terrell County
 Created By: Ashley Nguyen
 Renewal
 3/11/2024
 Proposal Valid for 30 days

C. Payment Terms

- All fees for the initial year of this Order shall be due upon execution of this Order. Unless otherwise specified, all dollars (\$) are United States currency. All fees for subsequent years shall be due upon the annual anniversary of the effective date of this Order.
- Client shall be invoiced for amounts due in respect of the first year of the Initial Term upon execution of this Order Form.
- Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference.

Client: Terrell County
Signature
Name (printed) Dale Carruthers
Title (printed) County Judge
Date March 11, 2024

Active Internet Technologies ('AIT')
Signature
Name (printed)
Title (printed)
Date

D. Client Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact Pamela Blaylock
Title County Treasurer
Address 105 East Hackberry
City, State Zip Sanderson, TX 79848
Phone 432-345-2992
Email P.Blaylock@co.terrell.tx.us

Project Contact
Title
Phone
Email

*Executive Sponsor (Head of School, Superintendent, Business Manager/CFO, etc.)
Title
Email

* The Executive Sponsor should be separate from the client contact and is typically the Head of School, Business Manager/CFO, etc.

Date for interviews for the R&B Superintendent position – Commissioner Johnson motioned to have the interviews for Road and Bridge Superintendent on Monday, March 18th at 10:00 a.m. Commissioner Serna seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Following Commissioners Court there will be Canvassing of Elections – No Action.

Commissioners Court will meet in Executive Session – Commissioners went into Executive Session at 9:32 a.m. and back to Commissioners Court at 10:09 a.m.

Updating or Creating an Investment Policy – No Action.

Paying comp time to the former Deputy Treasurer and now Treasurer of \$156.77 – Commissioner Johnson motioned to pay the comp time out of the deputy treasurer line item 10-420-155 of the amount \$156.77. Commissioner Chavez seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Increasing the Treasurers travel budget from line item 10-420-155 to line item 10-420-300 for Classes in the amount of \$800.00 – Commissioner Chavez motioned to approve increasing the Treasurers travel budget from line item 10-420-155 to line item 10-420-300 for Classes in the amount of \$800.00. Commissioner Garza seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

List of Bills, Ratify Bills, and Other Bills – Commissioner Serna motioned to approve the list of bills, ratify bills, and other bills. Commissioner Johnson seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Payroll and Utility bills not yet received - Commissioner Johnson motioned to approve payroll and utility bills not yet received. Commissioner Serna seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Amendments and Transfers – None. No Action.

Monthly Reports – Commissioner Johnson motioned to approve the monthly reports. Commissioner Serna seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Sheriff’s Department	None		
Treasurer’s Investment Report and monthly report	February		
Accounts:			Interest Earned
General Fund	\$578,047.35		\$2,871.1
Outstanding checks not yet cashed	\$77,880.76		
Lonestar Investments	\$720,000		\$2,858.4
County CD	\$200,000		
TexPool	\$6,425.05		\$4.3
total for all county General Fund money	\$1,426,591.64	total interest	\$5,733.9:
Grants:		Bills To be Paid	Money receive
OLS			\$566,076.6
OPSG			\$3,928.9
LBSP			
Ratified:			
Reliant	\$5,477.22		
Water	\$792.57		
Quarles	\$4,952.76		
CitiBank	\$2,006.45		
Verzion	\$763.28		
Big Bend Telephone	\$2,989.78		
W&W Trucking	\$18,017.00		
Lone Star Copiers	\$225.31		
Dial Tone	\$207.28		
Home Depot	\$608.11		
Bills for Febuary Court	\$11,338.08		
Total for bills and Ratifieds			\$47,377.84
Payroll for February			
Both payrolls			\$108,770.30
Both IRS			\$26,515.18
TCDRS			\$10,074.75
Total for the month			\$145,360.23

Reimbursements

Raeline Thompson	\$53.16
Nancy Henderson	\$35.49
Veronica Aauto	\$73.00
	\$161.65

Animal Control	None
Justice of the Peace	February (Both)
County & District Clerk	February
EMS	None
Road & Bridge	February
Senior Citizens Transportation	February
AgriLife Extension	February
Museum & Historical Commission	February/also Verbal from Mary Kay Fair
Terrell County Library	February
Visitor Center	February
Sanitation	None
Clinic Report	February
Volunteer Fire Department	February
Airport Report	February
Food Pantry	February

Adjourn - Commissioner Serna motioned to adjourn. Commissioner Chavez seconded the motion calling for a vote; all members answered "aye," and the motion carried.

/s/ Raeline Thompson

Raeline Thompson, County Clerk, and Ex-officio Clerk
Terrell County Commissioners Court

ORDER TO APPROVE MINUTES OF REGULAR SESSION

The above and preceding minutes of the meeting held on March 11th, 2024, are now approved (as amended this _____ day of _____ 2023) as presented IN OPEN COURT this 8th day of April, AD, 2024.

Wade Carruthers Presiding Officer

Attest: *Raeline Thompson* County Clerk

